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## **General Meeting Minutes**

**Nov. 9, 2022**

**7:00 - 8:00 p.m.**

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**\*15 people in attendance**

**1.) Welcome – Jasmin Canty (7:05)**

**2.) Executive Board Introductions**

1. President – Jasmin Canty
2. Co-Vice President – Joshua Yadron
3. Co- Treasurer – Nicole Colmone
4. Co-Treasurer- Molly Tan
5. Secretary- Sarah Rizvi

**3.) Secretary’s Report – Sarah Rizvi (7:08)**

- i. Motion to approve- Dominique Watt
- ii. Second- Eugene Watt

**4.) Webmaster (7:10)**

- i. HSC needs a webmaster
- ii. Manage the website and Google suite.
- iii. The time commitment is 1-2 hours a month, ad hoc.

**5.) Principal’s Report – Crista Leamons (7:30)**

- i. Halloween Parade, WAT and Assemblies have made the campus lively with visitors.
- ii. Visitors must register in the office using the Raptor tech that takes your ID.
- iii. Conferences in full swing, helps support students in growth.
- iv. Rain protocols require a lot of adults. We have had an increase in yard duty but we have spots to fill and we are looking for another crossing guard.
- v. District is looking for substitute teachers. For more info, contact Ms. Leamons.

**6.) Teacher’s Report – Ms. Long (7:35)**

- i. Staff thanked HSC for WAT, and the kids had fun.
- ii. QR code on the book fair flier was a great idea, older kids can scan on chromebooks.
- iii. Teachers have been informed about the grant opportunities and thinking about how to use those funds.
- iv. Teachers excited about Art Vistas, Project Cornerstone and Clay in full swing.

## **7.) HSC Programs & Events, Volunteer Opportunities (7:47)**

### 1.) Announcements

- i. WAT was on Friday but fundraising continues until 11/11/22 and participation prizes available.
- ii. Next year we will rely less on digital fliers and give more paper fliers.
- iii. We ask \$200/student for fundraising and are looking for strategies to express this need in fundraising that is just and equitable.
- iv. HSC is looking for a grant writer.

### 2.) Art Vistas- Lead Caitlin Samenfeld-Spech

- No update

### 3.) Walk-A-Thon

- i. Recommendation to rely less on digital announcements and advertising and more on paper and take home envelopes.

### 4.) Silent Auction

- i. no update

### 5.) Book Faire

- i. Book faire is the week after Thanksgiving in the Media Center.
- ii. Kinder and TK are happy the hours are closer to their dismissal time.
- iii. Volunteer signup is up and working.
- iv. Spanish flyers available
- v. We have funds for our 26 teachers to get \$250 for their classroom, \$2495 will go to the library.
- vi. E-wallet flier has a QR code. Cash and checks are accepted.
- vii. Online book fair goes live when the live book fair happens.
- viii. Tuesday/Thursday Dominique and Gene will arrange a rally with snacks, coffee and music before the fair starts.
- ix. 4-5 graders can volunteer in the book fair and permission slips need to be signed. There will be a training day during school lunch time.

### 6.) Chef's Night Out-Jessica Steed

- No updates

### 7.) Box Tops - Lead SoYun Kim

<https://www.boxtops4education.com/How-To-Earn>

### 8.) Clay- Lead Aaryn Church

- i. Aaryn retiring after 20 years
- ii. We are looking for 3 new leads.

- iii. we have a few people volunteering to help with kilns but we need someone to answer emails and order supplies.
- iv. 10am-12pm there is a training on Wednesday Nov 16th for docents or potential leads.

- 9.) Drama- Leads Sue Malloy and Nancy Grochowski.
  - i. Dec 3rd parade in Los Gatos.

- 10.) Spirit Wear- Leads Christian Pfrommer
  - No updates

- 11.) Project Cornerstone- Lead Sarah Rizvi
  - No updates

- 12.) Garden Club
  - i. We need new leads for the Garden Club. Email [board@lietzhsc.com](mailto:board@lietzhsc.com) .**

- 13.) Happy Birthday Shoutouts- Lead SoYun Kim
  - No update.

- 14.) Ice Cream Fridays - Lead Molly Tan
  - No update

- 15.) Math Olympiad- Sean Samenfled-Specht
  - No update

- 16.) Staff Appreciation
  - No update

- 17.) Odyssey of the Mind- Lead Caitlin Samenfled-Specht
  - No updates.

- 18.) Sweetheart Dance
  - No Updates

- 19.) Evening around the World- Lead Jasmin Canty
  - No Updates

- 20.) Spring Carnival
  - No updates.

- 21.) Yearbook- Jen Kubisc
  - i. Please send all WAT to Jen to add to the yearbook.

**8.) Treasurer's Report – Nicole Colman (8:10)**

i. See budget on the HSC website

<https://www.lietzhsc.com/budget-statement-of-activity/>

- WAT is just \$1k from the goal.

**Adjournment**

6. Motion to adjourn- Dominique Watt

7. Second - Aaryn Church