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## **General Meeting Minutes**

**Date 9/13/2023**

**Time 7-8pm**

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**18\* people in attendance**

**1.) Welcome – Eugene Watt (7:05)**

**2.) Executive Board Introductions**

1. President – Eugene Watt
2. Co-Vice President – Kat Tan
3. Co- Treasurer – Tram Doan
4. Co-Treasurer- Molly Tan
5. Secretary- Sarah Rizvi

**3.) Secretary’s Report – Sarah Rizvi (7:08)**

- i. Motion to approve - Jasmin Canty
- ii. Second - Tram Doan

**4.) Principal’s Report – Crista Leamons (7:10)**

- i. First principal’s coffee went well, exciting to see families connect.
- ii. Back to School Night well attended and our assistant Superintendent was impressed by our turnout.
- iii. SMART start focuses on connecting to students and getting them comfortable.
- iv. Historically Lietz has been known for reading interventions and state and local funding has helped expand this for math and ESL students.
- v. School site council meets 4x/year and there are some spots available for parents to join.
- vi. Assemblies coming up include Author’s Assembly with Trudy Ludwig.

**5.) Teacher’s Report – Ms. Gustafson (7:23)**

- i. Thank you for providing lunch at the start of the year.
- ii. Kindergarten thanks HSC for Pete the Cat Books we provided.
- iii. Excited to get in-classroom enrichment programs started.

iv. Teacher's are asking when they can start requesting reimbursements and there is a form on the HSC website.

## **6.) DEI**

- i. Purpose of DEI committee is to support access and participation of all community members and students.
- ii. We want to make sure that there is space and time for community members to ask questions and share thoughts on our programs and events. This will help program leads address things that they may not have considered.
- iii. DEI will also help staff gather resources/research for instructional purposes if they have specific requests around initiatives, events or curriculum.
- iv. DEI will collaborate with leads.
- v. Participation: monthly meetings are held and all community members are welcome. Email Michelle Peterson at [michreev@gmail.com](mailto:michreev@gmail.com) to join.

## **7.) Steering Committee and Lead Opportunities**

- i. Silent Auction
- ii. Spring carnival
- iii. Box Tops for Education
- iv. Garden Club
- v. Yearbook
- vi. Bake Sale Lead
- vii. Spirit Wear Lead

## **8.) HSC Programs & Events, Volunteer Opportunities (7:20)**

- 1.) Pizza and Movie Night on Sept 22.
  - i. 5th grade voted on the movie, Super Mario Bros.
  - ii. Time listed at 7:15pm.
  - iii. Parent donated homemade cotton candy which will be for sale.
  - iv. Pizza for purchase.
  - v. Super Mario Bros lego set will be raffled off. Must be present at movie night to win.
  - vi. Need more helpers, you can sign up on the HSC website. Half hour shifts selling concessions. Need help for cleanup.
  - vii. Spirit Wear for sale.
- 2.) Odyssey of the Mind sign up went out this afternoon via Parent Square.
- 3.) Math Olympiad sign up went out this week.

4.) Treats Friday

- i. Purchase punch cards on the HSC website.
- ii. Signup genius for volunteers to bake.
- iii. Looking for a lead

5.) Family Liaisons

- i. Links established Lietz families with new families.
- ii. You will be matched with a family with similar language and aged children.

6.) Chef's Night Out scheduled for Sept 27th at Mountain Mike's

8.) WAT

- i. At Lietz during the school day.
- ii. Looking for sponsorships
- iii. Looking for volunteers

**9.) Treasurer's Report – Tram Doan (7:50)**

- i. See budget on the HSC website: [https://docs.google.com/spreadsheets/d/14Pcpejo5zXHrO9sGRKBggxAOh\\_rp6mo6mV3w2DQjgal/edit?usp=sharing](https://docs.google.com/spreadsheets/d/14Pcpejo5zXHrO9sGRKBggxAOh_rp6mo6mV3w2DQjgal/edit?usp=sharing)
- ii. End of past fiscal year we had a \$200K total equity.
- iii. Last 3 years we have had net revenue.
- iv. New Revenue program is Bake Sale/hot chocolate
- v. Spirit Wear will bring in some revenue this year.
- vi. Amazon Smile went away, no more revenue from here.
- vii. Expenditures:
  - Bringing back garden, allocated \$5k, ties in with science curriculum.
  - Science Kits for grades 1-5, a year's worth of mystery science kits. Some of it is consumable but we anticipate this to be a one time expense.
  - Coding Program approved by the community back in May.
  - New Line Item: HSC marketing expense to promote volunteering and expand the board/programs.
  - Staff Assistance: New teacher's get a one time grant to set up their classrooms. All teacher's get a \$550 grant.
  - We project a deficit of \$30K. It is normal to project a deficit and we often come out on surplus.

viii. Moving our funds from Wells Fargo to Star One to increase the amount of interest we earn at each bank. This does not require a community vote, per the by-laws.

10.) Q&A

i. Marie Haverfield discussed the lack of wall space for Clay Tiles. The team needs feedback regarding whether or not they should continue this project or do something different. Tiles can be added to the garden walkway.  
.Consult with 5th grade team for suggestions.

ii. Caitlin Samenfeld-Specht asked about board expansion. Our by-laws will be updated and part of the updates will be to change the makeup of the board and add new positions (i.e, Tech Chair, Fundraising Chair, Chair of Communications).

iii. Jasmin asked for a budget voting window: one week.

**11. ) Adjournment (8:00)**

6. Motion to adjourn- Jasmin Canty
7. Second- Ellen Williams