



**Date:** September 2, 2026

**Attendance:** 19

- **Welcome – Amber (7:03 PM)**

**Motion to begin meeting:** Kat

**Second:** Cameron

- **Executive Board Introductions**

- **President:** Amber O'Brien
- **Co-Vice President:** Carla Rae-Bergeron
- **Co-Vice President:** Charlene Phan
- **Co-Treasurer:** Gayane Gilligan
- **Co-Treasurer:** Libby Hinz
- **Co-Secretary:** Kat Tan
- **Co-Secretary:** Mitzi Paz-Billeci
- **Parliamentarian:** Nathalie Carvajal

- **Secretary's Report (7:05 PM)**

- Minutes are reviewed to ensure information was captured accurately. If anything is wrong, notify us so we can update.
- Question was asked where minutes could be located, Kat explained they would be posted on the website.

- **Treasurer's Report (7:08 PM)**

**Highlights:**

- Last year's budget will be closed.
  - Fundraising went well during the last school year - WAT 2025 collected \$73,241.
  - Class activities - paid \$52,832.
  - Staff assistance - paid \$15,059.
  - Equipment upgrade - paid \$6,079 for 2 kilns.
- New budget will be finalized and will be made available for approval via vote. Budget can be found on the website for review at any time; includes information of where funds are allocated.
  - No drama for 2026-2027 school year.
  - Kinder movement class, Project Cornerstone assembly were added for this school year. Another assembly is also being scheduled for this school year.
  - A lot of the budget mirrors last year.
  - There were no questions from attendees.
- HSC sponsor shout-out: California Sports Center donated \$500 for the walk-a-thon.



- **Principal's Report – Kathryn Armstrong (7:18 PM)**

- There has been a lot of excitement on campus due to the construction taking place at the school.
- Back to School nights were both well attended; parents' engagement is greatly appreciated.
- There has been a lot of focus on PAWS, and going through the expectations on how PAWS are demonstrated.
- Parents have expressed interest in assisting with lunch supervision duties; HR will be reaching out to those that have applied for paid positions.
- Coffee with the Principal is a great way to connect with other families and have open dialogue about what has been going on around the campus; people are invited to attend after Friday rallies.
- Be Seen and Heard assemblies will be held, information will be sent out via Parent Square. The parent evening event will provide more insight about what students will be learning during the assemblies.

- **Teacher's Report - Ms. Garcia (7:21 PM)**

- Teachers were appreciative for lunch the day before school started.
- Kinder teachers are very appreciative for the approval of Kinder Movement classes for the year.
- Thanked for support during the TK/Kindergarten meet & greet, as it got everyone excited for the first day of school.

- **Fundraising Report (7:22)**

- Not a fundraiser but FYI - the yearbook is available for purchase. If purchased before 10/31, there's a 10% discount. When a yearbook is purchased, you can personalize two pages - those two pages are for the person that buys the yearbook so you can document your child's year. Additional personalized pages can be purchased, but two are free.
- WAT theme is PAWS-itively Awesome. Shirts will be made available for purchase; sold at cost so parents can also feel as part of the community. All kids will receive a free shirt. Shirts will be available the day before the event.
- Krispy Kreme - available through September, \$10 for a dozen. Vouchers can be purchased and used at a later time. The offer is nationwide.
- Ice cream Fridays - Prices went up, ranging between \$1 to \$3. Sale will begin on September 11; cards are available for purchase between now and October 30.
  - Someone will need to co-lead with Kat so they can learn the process.
  - For TK students, Kat will take the ice cream in a cooler for them (due to early dismissal).
- Spirit merchandise:
  - Bag charm/keychain - can be personalized.
  - Spirit merchandise in youth and adult sizes - shirts, hoodies, stuffed lions. The plan is to have a pre-order for merchandise before movie night.



- Birthday shout-outs: For \$12, a birthday message can be posted on the marquee and stays up for the week of the student's birthday.
- Chef's Night Out: Locations have been planned out for the school year.
  - Pizza My Heart did really well; raised \$687.48.
  - September's CNO is at Lazy Dog, from 11 AM to midnight.
- **HSC Program Updates (7:30)**
  - **Art Vistas:** Most docents spots have been filled, but helpers are needed. There are 6 lessons for Kindergarteners-5th graders; TK has 4 lessons.
    - Lerma's class is looking for a 3rd grade docent; Redman's class is looking for a 1st grade docent.
    - Commitment is 1.5 to 2 hours for each lesson/presentation.
  - **Create with Clay:** Looking for class leads for Slaugh, Heacock and Lacy.
    - Classes still need volunteers.
    - Volunteer training is in October (forming) and November (glazing).
    - Will continue 5th grade tile board tradition but open to alternatives.
    - The goal is to complete a project by the time Winter break starts.
  - **Project Cornerstone:** Cornerstone assembly is scheduled for later in the school year. Fifth graders will have an opportunity to be part of a writing workshop with Joanna Ho.
    - Will be doing a clothing drive for socks/undergarments for Dartmouth MS.
    - Sarah is trying to start a Project Cornerstone program in Spanish (Los Dichos); Nathalie will be helping as well. A survey will be sent out to teachers to see who wants to participate; books that are available in English/Spanish will be selected.
    - A lot of classrooms have room for one more person/volunteer, contact Sarah if interested.
  - **Diversity, Equity & Inclusion (DEI):** Meetings on Zoom every third Thursday from 7:30 PM to 8:30 PM. Some months discussion will be for school events, other months will be to discuss other items that can make school more inclusive and accessible for everyone.

#### **Upcoming HSC Events (7:38)**

- **Back to School Social** - Golfland, 9/3
- **Kona Ice** - 9/4
- **Movie Night** - 10/2
- **Walk-A-Thon** - 11/6
- **Book Fair** - 11/16 to 11/19
- **Winter Workshop** - 12/11
- **Bingo Night** - 1/29
- **School Dance** - 3/19
- **Spring Carnival** - 4/30
  - Looking for captains for food, games, community outreach, inflatables, etc.



### **Updates/New Business (7:40)**

The bulletin board got a makeover so it can be more cheery, and relevant information will be posted. QR codes for all HSC social channels are also on the board

- **Book Fair (7:42)**

- **11/17 to 11/19 (Tuesday/Wednesday):**

- Monday will be offered to teachers for walk-through and Rising Tide Fund Walk Through.
    - Clean up on Wednesday evening; pick up Thursday or Friday (before Thanksgiving break).
    - Hours: 9 AM or 10 AM to 3 PM; this would cover both the school day and after-school hours.
      - PM times explicitly for caring adults; will allow for student volunteers in the PM shift.
    - Classroom visits: 15-20 minute blocks per class, all completed before 1 PM. 20 classes total - 10 per day.
    - Promote e-wallet for easy, cash-free transactions.
    - A question was asked about how an e-wallet works, and what happens with funds not used. Adults can fund the e-wallet electronically online. Volunteers can pull up their account and see how much money they have available. If there's money left over, it can still be used to shop either for the rest of the year or indefinitely (Dominique will confirm).
    - Ms. Garcia will check with teachers for objections on the new format.

- **Socials (7:48)**

- Everyone is welcome and encouraged to scan the QR codes shared to follow us on our social media channels
  - There's fun stuff planned, so join us! :)

- **Questions (7:49)**

- How do we sign up to volunteer? On the website, there's a Help Lietz HSC link; in the volunteer section, there's a link to a volunteer form and also information on how to sign up for Art Vistas, Project Cornerstone and Create with Clay. Also, all active volunteer sheets will be shown on that page.
  - What movie has been selected for Movie Night? Voting on it next week, will be announced once decided.
  - FYI - on the website there's a section for the events calendar, and there's a URL to sync it with iCal and another one to sync it with Google Calendar. It's a live link so it will update whenever there's an update/change.

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**Adjournment (7:54 PM)**

**Motion:** Sarah

**Second:** Carla